

Education Assistant -Early Education

The Early Education Program is an essential part of supporting young children with developmental disabilities to find success in their early years of school. The **Education Assistant** will provide supervision and support according to the individual child's needs while working in a child-focused, family-centered environment.

This program is designed to provide support to families by matching trained staff with children receiving educational services. Children can receive an Education Assistant in their community early education setting, or in center-based programming. Centre-based programs operate with a certificated teacher and a minimum of two Education Assistants in each room.

Key Responsibilities:

- Implement recommendations and strategies provided by the Teacher and Consultant Team into classroom activities and daily routines in an educational setting
- Adapt and modify classroom activities appropriately to meet the developmental levels of the child
- Provide direct support to students with Autism Spectrum Disorders (ASD) and other developmental disabilities in a classroom environment
- Participate in Individual Program Plan (IPP) meetings
- Meet with their Educational Assistant Mentor regularly to receive feedback and build their professional skills
- Work collaboratively on a team of professionals which may include: Speech and Language Pathologists, Occupational Therapists, Behavior Consultants, Early Education Consultants, Classroom Teachers, and Educational Assistant Mentors
- Complete required documentation regarding the client's programming and progress toward their goals

Required Qualifications:

- 1+ year of experience with direct experience in a special needs setting or equivalent
- Applicants must be comfortable providing support with daily living skills including toileting, diapering, dressing and feeding to children
- Police Record Check with Vulnerable Sector and Child Intervention Check Required
- Alberta Childcare level 1 required within first 3 months of employment
- Safe Management Training (Provided), CPR and First Aid certification Required
- Access to a reliable vehicle
- Proficient skills with MS Word, MS Excel and Google Drive

Why Childrens Autism Services of Edmonton?

We are inclusive and welcoming, value life-long learning and love to have fun! We go the extra mile by offering our employees:

- A competitive salary with comprehensive benefits package with RRSP matching
- Access to extensive internal training and annual continuing education opportunities
- A collaborative, multidisciplinary work environment
- Feeling that you are making a difference with children and families
- Working with colleagues who are leaders in the field of autism
- A strong professional development focus
- Paid mileage program

**To apply for this position, please submit your resume and cover letter to hr@childrensautism.ca
Please see our website for detailed information about our organization www.childrensautism.ca**